

Indiana Agriculture & Technology School

Parent Advisory Council

Constitution and By-Laws

PARENT ADVISORY COUNCIL

Constitutions

Section I- Name

- The name of this organization shall be the Indiana Agriculture & Technology School's Parent Advisory Council.
- The committee shall operate as a non-profit organization with no personal financial benefit accruing to any member.
- The business of the committee shall be unbiased towards race, religion, gender, politics, sexual orientation or physical or mental ability.

Section II- Interpretation of Terms

- Parents- The parent/parents or guardian of a child or students at Indiana Agriculture & Technology School.
- Parent Advisory Council- An organized group of parents recognized under the Indiana Agriculture & Technology School.
- Parent Advisory Council Officer- Elected members of the Council whom conduct day-to-day business for the interests of the Parent Advisory Council.
- School- Indiana Agriculture & Technology School
- Community Members-Individuals, organizations or groups which demonstrate an interest in education and are not already included in the scope of the constitution.
- Voting Members- A collective group of parents and staff that participate in making decisions by voting at Parent Advisory Council meetings.

Section III- Objectives

1. To foster a good working relationship and open communication between teachers, staff, administration, and parents of all students, both during and after school.

2. To organize and coordinate extra-curricular activities for the students/families as mutually agreed upon by Parent Advisory Council and the staff.
3. To earn money for the purpose of items deemed to be a desirable asset to the school, staff and/or students that are not otherwise supplied by the school.
4. To help parents understand various programs and policies of the school, and to provide input and advice to the staff and administration where beneficial.
5. To act as liaison between the community, the school, and the school Board of Directors.

Section IV- Dissolution

Should the Indiana Agriculture & Technology School Parent Advisory Council, at any time dissolve or cease to exist, any remaining funds shall be distributed as follows:

- Pay all outstanding debts
- Pay all dissolution costs
- Deposited into the Indiana Agriculture & Technology School account to be distributed by the administrator(s), as they see beneficial to all students equally.
- In the case of school closure, distributed to the Parent Advisory Council of the school where the majority of the Indiana Agriculture & Technology School students have enrolled.

Indiana Agriculture & Technology School

PARENT ADVISORY COUNCIL

By-Laws

Article I- Name

Section 1- The name of the committee shall be Indiana Agriculture & Technology School Parent Advisory Council. A parent advisory council shall be established in the school.

Section 2- The Parent Advisory Council is an advisory group of the Indiana Agriculture & Technology School.

Article II- Purpose

Section 1- The Parent Advisory Council's principal activity is to represent the interests of the students in the Indiana Agriculture & Technology School to the Executive Director/Chief Academic Officer, his/her designee, and other educational or community groups.

Section 2- The responsibilities of the Parent Advisory Council shall be:

1. To have meaningful involvement in the planning of the Indiana Agriculture & Technology School Educational Program goals, objectives, and priorities. To advise the school on the implementation and evaluation of the program.
2. To review the annual needs of Indiana Agriculture & Technology School students, for the school year, and the Indiana Agriculture & Technology School program activities.
3. To advise the school in how to provide parent education opportunities that promote family literacy and self-advocacy.
4. To formulate by-laws and procedures by which parents may present grievances to the school.

Article III- Membership

Section 1- There will be no less the three officers in the Indiana Agriculture & Technology School Parent Advisory Council. The membership must be comprised of a least three parents of Indiana Agriculture & Technology School eligible students. The rest of the committee may be made up of Indiana Agriculture & Technology School staff or other persons knowledgeable in the needs of Indiana Agriculture & Technology School students.

Section 2- The Parent Advisory Council officers shall be elected by the Indiana Agriculture & Technology School parents at a meeting to which they have all been invited with 30-day notice and 30 days after the first day of the school year.

Section 3- In the event that there are no nominations by parents, the Parent Advisory Council officers may be appointed by Indiana Agriculture & Technology School administrator(s).

Article IV- Quorum

Section 1- A quorum of two Parent Advisory Council officers must be present at a meeting in order to conduct official business (voting on issues).

Article V- Selection of Officers and Terms of Office

Section 1- The Parent Advisory Council officers shall be elected by the voting members from the Parent Advisory Council for a term of no longer than two years.

Section 2- At least 51% of the voting members of each Parent Advisory Council shall be the parents of Indiana Agriculture & Technology School students.

Section 3- An officer may resign from Indiana Agriculture & Technology School Parent Advisory Council by presenting a letter of resignation explaining his or her intentions. No action is necessary except to recognize the letter on the part of the committee. Whenever a vacancy occurs, a new officer shall be nominated/elected or appointed within 30 days through an emergency session

if needed as per the regulations in Article III, Section 1 or for the resignation of an officer, Article V, Section 1.

Section 4- An officer of Parent Advisory Council shall be automatically withdrawn if he/she does not attend two consecutive meetings.

Section 5- The following persons have been elected as the Indiana Agriculture & Technology School Parent Advisory Council officers of Indiana Agriculture & Technology School for _____ school year.

President _____

Date Elected _____ Term of Office _____

Vice President _____

Date Elected _____ Term of Office _____

Secretary _____

Date Elected _____ Term of Office _____

Article VI- Adoption of By-Laws

Section 1- By-laws will be recommended by the Parent Advisory Council to the Indiana Agriculture & Technology School administrator(s) and/or the school board for adoption.

Article VII- Amendments to the By-laws

Section 1- These by-laws may be recommended to the Indiana Agriculture & Technology School administrator(s) for amendment by a majority vote of Parent Advisory Council membership at any regularly scheduled meeting.

INDIANA AGRICULTURE & TECHNOLOGY SCHOOL PARENT ADVISORY COUNCIL

President Signature _____

Date: _____

Vice President Signature _____

Date: _____

Secretary Signature _____

Date: _____

Administrator(s) Signature _____

Date: _____